

## **UUYO Board of Trustees Meeting: 9/12/2017**

Meeting was called to order at 6:08 PM.

Present: Louisa Berger, Linda Mohn, Tom Beck, Molly Toth, Andy Crabb, Sarah Lowry, Anita Wesler, Rev. Joseph Boyd, Ralph Malmer

### **Roles for Sept.**

Facilitator: Ralph

Process Observer: Molly

Time Keeper: Tom

Thank UUs: Linda

Bits from the Board: Anita

Minutes and STP: Sarah

### **Reading of the Covenant**

#### **Consent Agenda**

*Minister's Report:* Religious Response to Change

*Treasurer's Report:* \$6000 in donations as response to letter; 16 donations

- Expenses in August lower

*Previous Meeting Minutes:* Updates to be made to reflect August Consent Agenda (Sarah absent during that portion of the August meeting) and vote to Ordain Rev. Joseph made via email

Unanimous approval of Consent Agenda

#### **Old Business**

- *Board Nominations for 2018:* Ralph to continue to serve. Linda and Sarah to rotate off.
  - Three members needed for new terms.
    - Two normal two year terms and one one year term.
- *125th Anniversary:* Andy assuming duties as coordinator of 125th. Linda and Anita moving forward.
  - 125th swag—paperweight, coasters, t-shirts, aprons, notecards, bookmarks, etc.
  - Luncheon on Sept. 24
    - 40 people signed up as of Sunday, 9/10 with 6 more signups online
    - Planning for 90-100
    - Follow up emails and phonecalls
  - Special multi-gen service on 9/24
- *Finance Committee Status:* Finance with Stewardship sub-committee (Audra, Lisbet, and Frank)
  - Testimonials from members
    - Plan for responses to what people want to see happen
    - Synthesize to 3 main priorities for next steps
  - Plans for capital improvement funding
  - Finance and Stewardship Sub-committee leadership to be added to website
- *Committee on Ministry:* Need to call meeting.

- Work on ordination ceremony
  - Karen Lapidus very interested and excited to serve
- Who else will serve on the committee?
  - Invite specific people or open invitation?
  - What tasks need to be accomplished?
  - Renee sent additional information and available to consult
  - Arranging for reception and assigning speaking roles during ceremony
- *Office Administrator Responsibilities and Compensation*: Rest of 2017 under control
  - Identified core hours she'd be present at the church with flex time
  - Hourly rate remains the same
  - Clarifying number of hours on offer letter for 2018
- *Thank UUs*: Gina Vance; Gene Pusateri; Heather Best; Korey Gall;

### **New Business**

- Facility Rental Policy Revisions
  - Review list of comparables
  - Free or reduced rates should have a solicitation for donations
    - UUYO \*\*members making the case for free or reduced rates responsible for opening/closing/donations, etc.
    - \*\*active pledging member
    - Do away with member for free or reduced rates for non-church, open to the public, but closed events?
    - Publicize how much money we lost out on because of free rentals
    - Louisa and Andy drafting updates to policy--circulate to Finance Committee
      - Draft shared with Board via email
    - New policy to begin in 2018
- Bequests to the Congregation
  - Roger Jones Estate--\$50,000 to endowment
  - Mildred Courtley Estate--unspecified amount, likely around \$10,000, not tied to endowment
    - Wait until funds arrive before deciding how to spend
- Communications Survey Follow Up
  - 80% of Heather's time tied up in Communications
    - Email, newsletter, weekly update, etc.
    - Heather's communications internal
  - External Communications Committee to handle website, Facebook, etc.
    - Sarah to work on this
    - Livestream on Facebook; more intentional designation of photography duties, etc.
    - Reign in Facebook access/admin privileges
  - Care Team
    - Request for phone tree
    - Reinvigorate Care Team
    - Rev. Joseph and Louisa to review

- Shortfall Letter Results/Fundraising Progress
  - Return of the Change Jar
  - Anita opened account at Penny Pinchers
  - Louisa to talk to Marcellene to do concert on new piano
    - Record the concert possibly for sale
  - Encourage people to include UUYO in wills
    - Connect to recent bequests
  
- Other New Business
  - Make clear new announcement in beginning of service to silence cell phones/electronic devices
  - WYSU Donation Campaign
    - Aiming for \$3000-4000 for year long advertising campaign
    - \$1435 came in on Sunday with match
  - Summer Picnic Location
    - Get reservation in after Jan. 1 for Wick Park Pavilion
    - Louisa to check on reservation for June 10, 2018
  - Recording Services
    - Podcast?
    - Put sermon text on website
    - Add sermon video to Youtube/Facebook
  - Calendaring Sunday -- Review upcoming events
  
- Generative Discussion

**Next Meeting: Tuesday, October 3**

**Roles for October**

Facilitator: Tom

Process Observer: Ralph

Time Keeper: Linda

Thank UUs: Andy

Bits from the Board: Louisa

Minutes and STP: Sarah

**Tom motioned to adjourn, Andy seconds. Unanimous approval.**

**Meeting concluded at 8:00 PM**

**Minutes recorded and submitted by Sarah Lowry**

**Minutes approved at Board meeting on October 3, 2017**